



APPLICATION FORM FOR ST JOSEPH'S CHURCH MINISTRIES

Consent Clause:

In line with the Personal Data Protection Act, by submitting this Form, I hereby agree and consent that the Church may collect, store and process my personal data that I have provided in this form for the purpose of managing and facilitating the administrative operations of the Roman Catholic Archdiocese of Singapore and complying with diocesan policies and procedures.

The Church shall take all reasonable precautions to protect my personal data against unauthorised disclosure.

(Please tick in the appropriate box)

ALTAR SERVER	LECTOR	WARDEN	CHOIR	ERT & SECURITY
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FLOWER	BEREAVEMENT	PRAYER GROUP	LEGION OF MARY	LOGISTICS (EVENTS / CLEANING)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
YOUTH	GARDENING & LANDSCAPING	VIDEO & PHOTOGRAPHY	OUT-REACH & SOCIAL MISSION (Friends of Our Lady)	COMMUNION MINISTER
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name			
Address			
Date of Birth		Marital Status:	
Email			
Contact No.	(Res)	(HP)	
Occupation			
Next of Kin	Name	Contact No.	

Time of Mass Preferred

Sunday 8.00 AM	Sunday 10.00 AM	Sunday 5.00 PM	Saturday 5.00 PM	Weekday 6.30 PM
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MEMBER OF OTHER MINISTRIES

	CHURCH	SOCIETY / MINISTRIES
1		
2		
3		



Acknowledgement

Applicant's Signature:	(For Applicant Below 16 years of age) Guardian's Signature:
Name:	Name:
Date:	Date:

President / Chairman Signature:	Rector's Signature:
Name:	Name:
Date:	Date:

PLEASE NOTE:

All applications are subjected to Rector's approval.
 New applicants will be on PROBATION for three (3) months.
 Successful Applicants are required to perform duties as rostered or required.
 Failure to perform duties on three (3) consecutive times without valid reasons maybe asked to step down.
 Applicants must commit to serve the with 100% dedication, with love and in the Spirit to of Christ.

Kindly submit the completed application form to the Church Administrator/Sacristan. Thank You.

DRESS CODE

The Dress Code below is a general overview of appropriate attire for St Joseph's Church, Victoria Street Ministries Members – it is not intended to be all-inclusive. Volunteers are asked to use good judgment in situations not addressed. If you are ever uncertain about what is acceptable attire, please speak with your Team Leader.

Basic Guidelines for Appropriate Attire includes modest clothing that is neat, clean, pressed, and in good condition. Appropriate dress does not include form-fitting or revealing clothing, athletic wear, or any "extreme" style or fashion in dress, footwear, accessories, or hair. If a Team Leader determines that a volunteer's dress or appearance is not appropriate (as outlined in this policy), he or she will review the policy with the volunteer and may require the volunteer to refrain from serving until the necessary changes are made.

Volunteer Badges: Wardens should wear ministry ID badges while serving. (Badges will be provided at a later date)



LECTORS:

Men: Long sleeves shirt with collar and tie. Dark coloured pants.

Ladies: Blouse/shirt with collar or high neckline and with sleeves. Dress pants or slacks. Skirt or dress at knee length.

WARDENS:

Men: **White** long sleeve shirts with collar, tie and dark coloured pants

Ladies: **White** blouse with collar, minimum elbow length sleeve and dark pants / skirts of knee length

COMMUNION MINISTERS:

Men: **White** long sleeve shirts with collar, tie and dark coloured pants

Ladies: **White** blouse with collar, minimum elbow length sleeve and dark pants / skirts of knee length

Footwear:

Footwear: Black or dark coloured shoes for all Ministries. Dressy or casual shoes and boots are appropriate.

Additionally, for safety and comfort, we strongly recommend flats or low heel shoes for ladies in the Service Ministries.

Examples of inappropriate footwear include floppy sandals, flip-flops, slippers

Additional

JACKETS: LECTOR AND WARDENS Black or dark coloured Jackets should be worn on these Days:-

St Joseph Feast Day, Palm Sunday, Good Friday, Holy Saturday, Easter Sunday, Christmas Vigil and Christmas Day
other Feast Days in which your Team Leader will inform you.